Message

From: Logan, Shanita [logan.shanita@epa.gov]

Sent: 12/22/2017 3:27:44 PM

To: Packard, Elise [Packard.Elise@epa.gov]

CC: Lattimore, Kraig [lattimore.kraig@epa.gov]; Lee, Terry [lee.terry@epa.gov]

Subject: FW: IMPORTANT - Contingency Planning

Importance: High

Hi Elise

I uploaded the list of Excepted and Funded Contracts in the Acquisition Forecast Database. You may have received a notification for approval. Once the entries are approved by the SRO the list will post to the database. I will be available next week to walk through the entries.

Thanks Shanita Logan OGC-SBO 202-564-0227

From: Koehler, Alfred

Sent: Tuesday, December 19, 2017 9:47 AM

To: OCFO-SROs

Cc: OARM-OAM-DIVISION-DIRECTORS; OARM-OAM-RAMS; Patrick, Kimberly; Legare, Pamela; Scott, Raoul

Subject: IMPORTANT - Contingency Planning

ALL SROs:

As a matter of planning it is important for each EPA Office to have an SRO approved "Excepted and Funded Contract List" considering the spending bill expires on Friday 22 December 2017. Not all office SROs have updated the April 2017 list.

The most recent "Excepted and Funded Contract List" is posted at <u>Agency Shutdown Procedures</u>. If an Office SRO wants to update the current list or hasn't approved and submitted a recent list, please do so before 12:00 pm (Noon) on Thursday 21 December 2017. If the government shuts down all contracts not on the list will receive a "stop work" order. If you have any questions, please contact me via phone at 202-564-3323 or email at <u>Koehler.alfred@epa.gov</u>.

Very Respectfully,

Al Koehler

Alfred C. Koehler, Procurement Analyst Office of Acquisition Management Environmental Protection Agency

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